

Name of enterprise: ADD CONSULT SRL

Address: Avenue de la Toison d'Or 55, boîte 9

Place: 1060 Bruxelles

Country: Belgium

LETTER OF INTENT

we declare to cooperate with

"STEFAN CEL MARE" UNIVERSITY OF SUCEAVA – ROMANIA

- Erasmus+ student traineeships -

We, the undersigned organization, declare to collaborate with the above mentioned partner within the frame of the Erasmus+ Program.

In relation with this program, we undertake to:

- Organize, as hosting enterprise, the placement (training) period for 8 students, 3 months for each student, field Accounting and taxation – ISCED code - 0411, from 2023/2024 to 2027/2028 academic year.
- Draw *Learning Agreements for traineeships*, together with the students and their home university.
- Assign to the students tasks and responsibilities (as stipulated in the *Learning Agreements for traineeships*) in order for them to gain knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available.
- Appoint a mentor to advise students, help them with their integration in the host environment and monitor their training progress.
- Issue transcripts of work, with the results of the work undertaken by the students, completed in accordance with the *Learning Agreements for traineeships*, at the end of student's traineeships periods.

The contact person from Stefan cel Mare University of Suceava is Prof. Elena HLACIUC
(tel. +40 752 805 822; email: elena.hlaciuc@usm.ro)

Date 09/02/2023

Legal representative:

Name: Daniel Rata

Function: legal representative and administrator

Signature:

Stamp of enterprise:

Add Consult SC-SPRL
TVA BE 0535.770.936
IPCF 70424222
Société de comptabilité

Employer Information	
Name of organization	ADD Consult SC SRL
Address	Avenue de la Toison d'Or 55, boîte 9
Postal code	1060
City	Brussels
Telephone	0032 472 277 138
Fax	0032 (0) 221 982 95
Email	office@addconsult.be
Number of employers	18
Short description of the organization (activities)	Accountant services
Contact details	
Contact person	Rata Daniel
Department / Function	Administrator
Direct telephone number	0032 472 277 138
Direct email address	office@addconsult.be
Traineeship Information	
Department	Fiscality
Description of activities	Accountant services
Working hours / weekly hours	8 hours/day
Help in finding accommodation	-
Financial contribution	300 EUR/month
Requirements	
Oral and written language skills	French/English
Computer skills	Good
Driver's license	No
Other	-

Name: Daniel Rata

Function: legal representative and administrator

Signature:

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